

## ID CENTER/OLE MISS EXPRESS/MEAL PLAN POLICIES

*Updated 4/21/2017*

### MEAL PLAN POLICIES

Beginning in December, 2016, the Student Union will be temporarily closed due to renovations. During this time, Ole Miss Dining will extend hours of operations to all dining locations. In addition, a Chick-fil-A mobile concept, and a POD mobile vehicle, will be located in high traffic areas during peak meal periods. During this time, semester block meals will be available at these mobile locations, and for use at the Pavilion, Freshii, and Einstein Bros. Bagels in Anderson Hall. Ole Miss Dining locations in The Student Union are scheduled to reopen for Fall Semester, 2017.

**All freshmen assessed for housing** are required to purchase a semester meal plan **BOTH** Fall and Spring semesters of their freshman year, regardless of Greek affiliation. If a meal plan is not selected, the minimum required meal plan will be automatically assessed. The RC Unlimited Plus One meal plan is **required for all residents of the Residential College**, regardless of classification.

Freshmen who are a part of a group or activity such as a fraternity or sorority that requires participation in a separate meal program may purchase a Greek meal plan, offered in the spring semester only. Proof of organization affiliation is required for change to be approved. Changes from any meal plan to a Greek meal plan may be submitted for approval only through the end of the first three weeks of the spring semester. Changes must be submitted to the ID Center **in writing or by meal plan change request form at [olemissdining.com](http://olemissdining.com)**, before the change deadline to be considered. **No late requests will be considered or exceptions made.** Once fees are assessed, the first change is done at no charge. A change fee of \$25 is assessed for additional changes. Adjustments, for usage from the previous plan, will be made to the new meal plan, Flex, or Ole Miss Express. If meals or funds are not available for these adjustments, the Bursar account will be billed for previous plan usage, in addition to the new meal plan.

For a list of meal plans, including those that meet the resident freshman requirement, visit [www.olemissdining.com](http://www.olemissdining.com), and select the “meal plans/freshman resident meal plans” tabs.

**Semester Meals are served in the Rebel Market, The RC, Grill at 1810, and the Union Food Court.** Unused meals from semester/term meal plans are NOT carried over into the next semester/term, or refundable. Meal plan participants are granted one meal per visit, two meals per meal period, for a maximum of six meals per day from their plan. *Upcharges apply to dinner meals at Grill at 1810.*

Rebel Unlimited meals may be used for **personal unlimited meals only**, without a daily or per meal limit at the Rebel Market, Residential College, or breakfast and lunch the Grill at 1810. The Rebel Unlimited Plus One meal plan includes a daily Plus One, and 10 guest meals. *Upcharges apply to dinner meals at Grill at 1810.*

## **ID CENTER/OLE MISS EXPRESS/MEAL PLAN POLICIES**

*Updated 4/21/2017*

### **MEAL PLAN POLICIES**

The Residential College meal plan is **required for all residents of the Residential College**. Unlimited meals may be used for **personal unlimited meals only**, without a daily or per meal limit at the Rebel Market, Residential College, or breakfast and lunch the Grill at 1810. The Residential College Unlimited Plus One meal plan includes a daily Plus One, and 10 guest meals. Residential College meals are served from 7:00 a.m. to 9:00 p.m., Monday-Friday, and 10:00 a.m. to 9:00 p.m., Saturday and Sunday. Hours are subject to change. *Upcharges apply to dinner meals at Grill at 1810.*

Meals in Ole Miss Dining locations, except the Rebel Market, the RC, and the Grill at 1810, purchased using a meal swipe, are based on a “cash equivalency” valued at \$8 per meal. If the purchase is greater than \$8, the difference, plus any applicable taxes, may be deducted from Flex Dollars, Ole Miss Express, or paid by cash, Visa, or MasterCard.

Meal plans with guest meals allow ten guest meals, part of the total meals, per semester. Guest meals may be used to treat a guest or for personal use, and may be used without daily or by meal frequency limits. Guest meals for the Rebel Unlimited meal plan may only be used at the Rebel Market, Residential College, and Grill at 1810. *Upcharges apply to dinner meals at Grill at 1810.*

Semester meal plans having “**plus ones**”, allow one use per day, as an \$8 equivalency of prepared food or beverage, in any Ole Miss Dining location. “Plus ones” are reset to one each day at 2am.

Additional meals may be purchased with Flex Dollars, Ole Miss Express, cash, Visa, or MasterCard at the ID Center.

ALL members holding a semester meal plan in the fall semester will be automatically assessed for the same meal plan in the spring semester, regardless of Greek affiliation or classification, unless a refund request or meal plan change request is submitted **in writing** to the ID Center, and approved to cancel.

Semester meal plans may not be accessed through the participant’s ID card until one business day before the first day of class, provided that registration has been completed and processed. Summer or Intersession Term meal plans may not be accessed through the participant’s ID card until the first day of class, provided that registration has been completed and processed.

Participants may **not** withdraw cash from their meal plan or plus one account.

Unused meals or plus ones from semester/term meal plans are NOT carried over into the next semester/term, or refundable.

## ID CENTER/OLE MISS EXPRESS/MEAL PLAN POLICIES

*Updated 4/21/2017*

### MEAL PLAN POLICIES

Requests submitted to the ID Center **in writing or by billing request form at [olemissdining.com](http://olemissdining.com)** to bill a Meal Plan to a student's Bursar account are granted **only** before the start of each semester/term or upon approval through the Office of Financial Aid. Financial aid deferment requests (available beginning the first day of classes) must be submitted through the Office of Financial Aid website.

Changes in a meal plan resulting in a lesser plan are allowed only through the end of the first three weeks of fall and spring semester, with charges prorated accordingly. Changes must be submitted to the ID Center **in writing or by meal plan change request form at [olemissdining.com](http://olemissdining.com)** before the change deadline to be considered. This includes changes to a Greek plan in the spring. **No late requests will be considered or exceptions made due to late acceptance into organization.** Once fees are assessed, the first change is done at no charge. A change fee of \$25 is assessed for additional changes. Adjustments, for usage from the previous plan, will be made to the new plan, Flex, or Ole Miss Express, after the change is completed. If meals or funds are not available for these adjustments, the Bursar account will be billed for previous plan usage, in addition to the new meal plan.

**Semester meal plan refund policy:** Meal plans are refunded only to commuting freshmen, non-freshmen, and to students that are no longer enrolled at the university. Refund requests or meal plan change requests must be submitted **in writing** to the ID Center, and approved to process. Refunds usually take at least 10-14 days to process.

Meal plan refunds are calculated using the following schedule:

Computed from the first day of class:

First five working days:	90%
Between 6 and 10 working days:	70%
Between 11 and 15 working days:	50%
Between 16 and 20 working days:	30%
After 20 working days:	0%

**Summer & Intersession meal plan refund policy:** No changes or refunds are available for intersession or summer meal plans after the start of the term. Unused meals from semester/term meal plans are NOT carried over into the next semester/term, or refundable. Refunds usually take at least 10-14 days to process.

**Faculty/Staff meal plan refund policy:** Remaining meals on Faculty & Staff meal plans are refunded, upon request or termination of employment, minus a \$20.00 administrative fee. Refunds usually take at least 10-14 days to process.

## **ID CENTER/OLE MISS EXPRESS/MEAL PLAN POLICIES**

*Updated 4/21/2017*

### **FLEX DOLLARS POLICIES**

#### **REQUIRED FLEX DOLLARS:**

All Oxford Campus full-time degree seeking undergraduate students under the age of 25 will be assessed for required Flex Dollars each fall and spring semester. Beginning with freshmen entering fall 2016, in addition to required meal plans, first-year freshmen will be assessed \$250 Flex Dollars per semester. All others will continue to be assessed for \$200 Flex Dollars fall and spring semesters. In fall 2017, all first and second year students will be assessed \$250 Flex Dollars. In fall 2018, all first, second, and third year students will be assessed \$250 Flex Dollars. In fall 2019, all Oxford Campus full-time degree seeking undergraduate students under the age of 25 will be assessed for \$250 Flex Dollars each fall and spring semester. Flex Dollars are billed to the student's account along with other registration charges and the Flex Dollars will set up automatically on the Ole Miss ID Card after registration is completed. The Flex Dollar program is declining balance, and designed to supplement students' campus dining needs. The allotted \$250 equates to about \$15 per week or about \$2.14 per day. Flex Dollars are restricted to food locations on campus including prepared food locations, vending machines, coffee shops, convenience stores, and the Bookstore Café.

Requests submitted to the ID Center **in writing or by billing request form at [olemissdining.com](http://olemissdining.com)** to bill additional Flex to a student's Bursar account are granted **only** before the start of each semester/term, or upon approval through the Office of Financial Aid. Financial aid deferment requests (available beginning the first day of classes) must be submitted through the Office of Financial Aid website.

Participants may **not** withdraw cash from their Flex account.

All Flex account balances are carried forward each semester.

Using the remainder of the balance, de-enrollment, or approved refund requests submitted in writing to the ID Center will close a Flex account.

**Flex Dollars refund policy:** Any remaining balance on a Flex Dollars account is carried forward each semester. Carryover balances may not be used to meet future required deposits. Flex Dollars amounts deposited as part of the undergraduate requirement are not transferable or refundable **except** in cases of official withdrawal from the university or upon graduation. Refunds to students upon graduation will be processed without charge. All other refund requests submitted **in writing** to the ID Center will be honored, if approved, only after proof of enrollment at another institution is provided, or if the student is not enrolled after the close of enrollment for the next academic semester. Refunds usually take at least 10-14 days to process, and are all subject to approval. Any approved refunds are processed with a \$20 drop fee deducted and the remaining balance refunded after any Bursar account balances are satisfied. All refund requests must be submitted **in writing** to the ID Center.

**ID CENTER/OLE MISS EXPRESS/MEAL PLAN POLICIES**  
*Updated 4/21/2017*  
**OLE MISS EXPRESS POLICIES**

Ole Miss Express is an **optional** declining balance spending account usable at select locations on and off campus.

Requests submitted to the ID Center **in writing or by billing request form at [olemissdining.com](http://olemissdining.com)** to bill Ole Miss Express to a student's Bursar account are granted **only** before the start of each semester or term, or upon approval through the Office of Financial Aid. Financial aid deferment requests (available beginning the first day of classes) must be submitted through the Office of Financial Aid website.

Participants may **not** withdraw cash from their Ole Miss Express account.

All Ole Miss Express account balances are carried forward each semester.

Using the remainder of the balance, de-enrollment, or approved refund requests submitted in writing to the ID Center will close an Ole Miss Express account. Refunds usually take at least 10-14 days to process, and are subject to approval.

**Ole Miss Express refund policy:**

All refund requests must be submitted **in writing** to the ID Center. Refunds to students upon graduation will be processed without charge. All other approved refunds are processed with a \$20 drop fee deducted and the remaining balance refunded after any Bursar account balances are satisfied. Refunds usually take at least 10-14 days to process, and are subject to approval.

**ID CENTER/OLE MISS EXPRESS/MEAL PLAN POLICIES**  
*Updated 4/21/2017*  
**ID CARD POLICIES**

ALL students, faculty, and staff are required to have an Ole Miss ID card.

After admission to the university, the first ID card is issued at no charge.

The University of Mississippi is not responsible for lost or stolen IDs.

Replacement ID requests may be made **in writing** to the ID Center, and require a \$30 non-refundable fee which may be paid using Ole Miss Express, cash, check, Visa, or MasterCard. ID cards are made Monday through Friday, 8:15 a.m. – 4:45 p.m. Replacement IDs are **NOT billed to the Bursar account**. Once an ID has been replaced, all prior IDs are permanently disabled and may not be reinstated.

A University of Mississippi ID card is issued **only** to current students, faculty, and staff. All other requests for ID cards must be requested **in writing** to the ID Center and are subject to approval.

Before a University of Mississippi ID card is issued, identification of the cardholder must be verified using an official form of photo ID, such as a driver's license, passport, or school ID, an ID number assigned, and status at the University of Mississippi determined.

The University of Mississippi ID card is an official form of identification; therefore hats, sunglasses, or head coverings may NOT be worn in an ID photo. ID photo must be in color, a clear head and shoulders shot, with subject facing forward, and have a solid background. Any photos submitted that are not within these guidelines will be rejected.

Possession of more than one active ID card issued by the University of Mississippi is a violation of university policy.

Possession and/or use of a University of Mississippi ID card by someone other than the person identified on the card is a violation of university policy.

Misuse, alteration of, or abuse of the University of Mississippi ID card, or accounts on the ID card, will result in loss of privileges granted by the card, and disciplinary action being initiated.

All ID cards issued by the University of Mississippi ID Card Center remain the property of The University of Mississippi.

**ID CENTER/OLE MISS EXPRESS/MEAL PLAN POLICIES**  
*Updated 4/21/2017*  
**ID CARD POLICIES**

Report any lost or stolen IDs immediately to the ID Card Center, the University of Mississippi Police Department, or online at <https://get.cbord.com/olemiss/>, using your myOleMiss WebID/password to place a hold on an ID account.

IDs reported as lost or stolen **will not be reactivated over the phone**. Only IDs presented in person at the ID Center by the cardholder identified on the card, or online at <https://get.cbord.com/olemiss/> will be reinstated as an active account. Once an ID has been replaced, all prior IDs are permanently disabled and may not be reinstated.

All ID card accounts will be refunded, if applicable, inactivated, and expired upon the event of Official withdrawal, cessation of enrollment, graduation, or termination of employment at the University of Mississippi. Refunds usually take at least 10-14 days to process, and are subject to approval.

ID card account balances may be viewed at the ID Card Center, sales locations, deposit locations, or online <https://get.cbord.com/olemiss/>, or through your MyOleMiss account, via GET, which will use your same WebID/Password combination that is used for other university services, such as myOleMiss, Blackboard, Go mail, and etc. GET allows you to view your ID account transactions and balances, and place and remove “lost ID” holds on your ID account. With the GET service, you may also deposit funds in your Flex Dollars and Ole Miss Express accounts, with a \$2.50 service fee. For any questions related to GET, contact the ID Center at [idcentersupport@olemiss.edu](mailto:idcentersupport@olemiss.edu). Account balances are **not** available by phone.